

Diana Mitchell

From: Linda Hess <lindah1016@gmail.com>
Sent: Tuesday, March 25, 2025 1:32 PM
To: Diana Mitchell; MIKE KILLEBREW
Cc: Hayden Macurda; ANITA HOUSTON; Roseann Rosen
Subject: Fwd: First Book Marketplace Order #7001691075

Hello Diana/Mike--

Yesterday I paid \$2317.54 to order 447 books for MBSR's "First Book" District Grant project (see order below). Please mail the reimbursement check to: Linda Hess, 9 Saint Maxime, Laguna Niguel 92677.

FYI--Roseanne Rosen is managing this project so if you have any questions, please direct them to Roseann. The books will be delivered to Madison Stevens (librarian) @ RH Dana Elementary and I understand that Roseann plans to coordinate MBSR volunteers to assist with placing labels in each book prior to our club's official presentation.

Thank you,
Linda

----- Forwarded message -----

From: First Book Marketplace <help@firstbook.org>
Date: Mon, Mar 24, 2025 at 1:00 PM
Subject: First Book Marketplace Order #7001691075
To: Roseann Rosen <lindah1016@gmail.com>, Roseann Rosen <roseannrosen5@gmail.com>



First Book Marketplace Order #7001691075

Please review your order details and the important information below. Thanks for being a part of First Book's diverse community of over 550,000 educators and program leaders supporting kids in need. Every time you make a purchase, you're also supporting First Book's mission of creating educational equity by empowering and equipping educators like you!

Important Information:

1. If you notice a mistake in your order details below (e.g., an incorrect shipping address), please visit the 'My Orders' section of your 'My Account' page to cancel and replace your order ASAP. After your order has transferred to 'Warehouse Processing' status (typically a few hours after your order is placed online when paying with a credit card), we can no longer guarantee cancellation, but can reach out to our warehouse to attempt to manually cancel your order before it ships. To cover the additional warehouse costs passed along to First Book in these cases, a cancellation fee of 12% of the order subtotal (plus tax if applicable) will be assessed. Please note: the First Book Marketplace cannot ship items to a PO Box address.

2. Please allow up to 20 business days for delivery from the date First Book receives payment for your order. We appreciate your patience while we prepare and ship your order. Please be aware that large orders may ship freight and take longer than 20 business days to arrive. If your order ships freight, our freight carrier will call you directly to set up a delivery time and discuss any delivery requirements. Certain items that ship from third party vendors and orders shipping to U.S. territories may take additional time for delivery.

3. Your order may arrive in multiple shipments and we will let you know as your items ship. When paying with a credit card, you may see separate charges as different items from your order ship.

4. If there are any digital products in your order you will receive a separate email with your access code(s) and/or redemption instructions after payment for your order has been received and processed.

Order Questions?

FAQs: www.fbmarketplace.org/faqs

Call: 1-866-READ-NOW

Email: help@firstbook.org

Hours: M - F, 9am - 5pm ET

Paying With a Check?

We will hold your order for up to 30 days while we wait to receive your check/money order. If we do not receive your check within this time frame, your order will be automatically canceled. Please reference your First Book order number and send your check (made payable to "First Book") to the lockbox address listed below:

PNC Bank
C/O First Book
Lockbox Number 826769
312 W. Route 38
Moorestown, NJ 08057

Paying With a Purchase Order?

We will hold your order for up to 30 days while we wait to receive your purchase order (PO). If we do not receive your PO within this time frame, your order will be automatically canceled. A valid PO must include a signature, date, and your First Book order number. First Book does not accept blanket POs; a unique PO must be created for each order you place. As your institution's representative, you will be responsible for payment. If your accounts payable office needs a quote or an invoice to create a PO, please provide them with this order confirmation email. Please email your signed PO as an attachment to

purchaseorder@firstbook.org

Your Order #7001691075

Placed on Mar 24, 2025, 3:59:12 PM

Billing Info

Linda Hess
LINDA HESS
PO BOX 6951
LAGUNA NIGUEL, California, 92607-6951
United States

T: (949) 292-3620

Shipping Info

Madison Stevens
RH Dana Elementary School
24242 LA CRESTA DR
DANA POINT, California, 92629-2561
United States

T: (949) 496-5784

Payment Method

Credit Card

**Credit Card
Type**

**Credit Card
Number**

MasterCard

XXXX-1482

Shipping Method

Flat Rate Shipping (Not Applied to Book Bank)

Items	Qty	Price
The Dot SKU: 133839	50	\$195.00
Elephant & Piggie: There is a Bird on Your Head! SKU: 115515	78	\$374.40
Elephant & Piggie: Waiting is Not Easy! SKU: 114674	65	\$312.00
Magic Tree House #35: Camp Time in California SKU: 139081	62	\$223.20
The Wild Robot SKU: 120408	59	\$221.25

El Deafo SKU: M114055	53	\$333.90
Wonder SKU: M7580	51	\$351.90
Elephant & Piggie: The Thank You Book SKU: M13056	29	\$139.20
Subtotal		\$2,150.85
Shipping & Handling		\$0.00
Tax		\$166.69
Grand Total		\$2,317.54

Thank you for shopping at the First Book Marketplace and for the amazing work you do for kids and families in your community every day!

VISIT US: www.fbmarketplace.org

CONTACT US: 1-866-READ-NOW | help@firstbook.org

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