

2024-25 DISTRICT GRANT PROJECT FINAL REPORT

Grant # P- Progress Report ☐ Final Report ☐ Date

Project Title:

Club Name:

Project Description:

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

New children's books will be distributed to both Northern Westchester Hospital Center and Open Door Clinic. The books will have our club logo and/or the 4-way test label attached to each book. These will be used to supply their young patients with new children's books. In addition, school supplies for the 2024/25 school year will be donated to needy students at Bedford Hills Elementary School. The school produces a wish-list of supplies for our club to fulfill. Club members insert the book "plates" into each book and deliver the books and the school supplies.

2. How many people benefited from this project?

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?

School Suppliers benefitted over 50 Bedford Hills elementary school children. These allowed them to keep up with the other students.
Children's Books - English and Spanish were distributed to patients and siblings of both Northern Westchester Hospital and Open Door Clinics. This gave them an opportunity to read where it would not be normally available to them.

4. How many Rotarians participated in the project?

5. What did they do? Please give at least two examples, not including financial support provided to the project.

6. If a cooperating organization was involved, what was its role?

Financial Report

(Your Club & District must retain receipts of all expenditures for at least five years)

Income (7) & Expenditures (8) must be equal

7. Income

| Sources of Income | Currency | Amount |
|----------------------|----------|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Project Income | | |

8. Expenditures (please be specific and add separate page as needed)

| Budget Items | Name of Supplier | Currency | Amount |
|----------------------------|------------------|----------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total Project Expenditures | | | |

Certifying Signature:

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items indicated in the Project Application and in accordance with Rotary Foundation approved guidelines, and that all of the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Final Report Documents:

- ☐ This report with signature and date.
- ☐ All proofs of payment and invoices uploaded to website

One or more of the following:

- ☐ Checks – copies of the front and back
- ☐ Credit Card statements
- ☐ PayPal receipts
- ☐ Bank statement showing check having cleared

- ☐ We have uploaded photographs of the project to the project website
- ☐ We have entered at least 15 goals for our Club on Rotary Club Central
- ☐ Our Club is Grant-Certified
- ☐ Our Club has paid July 2023 and January 2024 RI and District Dues
- ☐ We have entered our Club Officers in the Club Executives Section of our Club on the District website.
- ☐ Our Club is current on all due Global Grant and District Grant reports
- ☐ We have entered our Project on Rotary Showcase.
- ☐ All our promotional and publicity materials for the project are in compliance with Rotary Brand guidelines.

Certifying Signature William Taufic  Date: _____

Print Name: _____ Rotary Title: _____

Club President Signature: ORJ  Date: _____

Print Name: _____

Complete this form and upload to your Project Documents area on matchinggrants.org
Verifiable Electronic Signatures are acceptable.