

District Grant Application

Rotary Club of: Villa Park	Date: 5/13/25
Project Name/Title: Wildlife Rehabilitation Enrichment Item Build with Frost Fund 501C3	
Project Leader Name: Brittnei Schaeffler, CEO Frost Fund	Phone #: 7143933564
Project Leader Email: brittnei.schaeffler@gmail.com	

1. Please provide a brief description of the project, and indicate the project beneficiaries (who is being served?):

Frost Fund is a 501(c)(3) nonprofit organization dedicated to supporting wildlife conservation and rehabilitation through the creation of custom-built enrichment structures. Each year, we partner with a different wildlife facility to design and construct items that enhance the recovery and well-being of injured animals. For this year 's project, we will collaborate with the Orange County Bird of Prey Center in Trabuco Canyon to build specialized enrichment items and enclosures—or “ huts ” —for hawks, eagles, and owls undergoing rehabilitation (see pictures of facility on 3rd page). These structures will provide safe, species-appropriate shelter that supports physical healing and behavioral enrichment to Southern CA ' s most vulnerable species. The primary beneficiaries of this project are the injured animals in recovery, as well as the dedicated staff and volunteers who care for them. This initiative follows our successful 2024 project with the California Wildlife Center, where similar structures were built for wildlife. Please view a video of such donations by copying and pasting/clicking this link: <https://www.youtube.com/shorts/x0tP4atozfM> - This project will be hosted by Frost Fund at a home in the VP area where building will take place, lead by experienced Frost Fund architect.

2. Indicate the project start and end dates: *(The project may not begin prior to the district receiving approval from TRF. Reimbursements for earlier expenses are not eligible. Projects must have an end date no later than the end of the Rotary year.)*

Project start date:	After approval by TRF
Project end date:	By end of October 2025

3. Project location (select one): X **Community** **Mexico**
(If the project is in Mexico, will there be a Rotary club from Mexico involved in the project? If so, indicate the name of the Rotary club and explain the members' involvement.)

4. List the project funding amounts *(Club contribution must be equal to or greater than the amount requested from the district):*

Club contribution:	\$	750.00
District DDF (amount requested from district):	\$	750.00
Other participating clubs - list club name(s) and contribution amount(s) below:		
	\$	
	\$	
Grant Project - Total	\$	1,500.00

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5. **Indicate whether there is other involvement and financial support** (*If non-Rotary organizations will be involved in your club project, please describe the involvement and any financial support you are receiving for the project – for example, in-kind contributions, discounts, cash donations):*

This project will be financially supported solely through funds provided by the District and the Villa Park Rotary Club. The initiative will be hosted and managed by the Frost Fund, a 501(c)(3) nonprofit organization. While additional support in the form of labor may be provided by Frost Fund interns and volunteers during the build process, all enrichment items constructed by Rotary Club members will be made possible exclusively through funding received from this grant. There are no other planned sources of financial support for this project.

6. **Describe the participation of club members** (*Your club members must be actively involved in this project. Please indicate how many members of your club will participate in this project and describe their activities):*

We anticipate 10 to 25 Villa Park Rotary Club members will actively participate in this hands-on project, with the possibility of increased involvement depending on the needs identified in our pre-planning meeting with the Orange County Bird of Prey Center (OCBPC). Members will help construct approximately 5 – 7 “ hawk huts, ” 3 large wooden ladders, and 3 custom perches, with flexibility for additional items (see pictures pages 3,4,5). After funding is confirmed, a planning call with OCBPC will finalize the item list and volunteer needs. Rotary members will most likely work in teams of two to three, guided by the Frost Fund ’ s enrichment item architect. The build will take place at a home next to Villa Park (Meredith Acres), with all materials on site and ready in advance. This collaborative effort offers members a meaningful, hands-on opportunity to support wildlife rehabilitation and Frost Fund ’ s mission. Additional members are welcome to join as well in order to observe and assist as needed.

7. **Describe how funds will be safeguarded and tracked** (*If funds are to be distributed to a partner in Mexico who will be responsible for the funds? How will transfers of funds to Mexico be handled?):*

All funds will be used specifically for expenses related to animal enrichment, including building materials, tools, time, fuel, setup costs, vehicle rentals, and any other necessary supplies. To ensure transparency and accountability, all receipts will be collected, logged, and stored in Frost Fund ’ s quickbooks for recordkeeping. Given the straightforward nature of the project, a single accounting method will be used to track all expenditures and purchases tied directly to the enrichment item builds. As a registered 501(c)(3) nonprofit, Frost Fund will manage all financial aspects of the project. Project fund will be managed directly from the Frost Fund account.

8. **Describe how your club will use the project funds (list the types of expenses / items to be purchased):**

While a detailed cost breakdown will be finalized during a pre-build planning meeting closer to the project start date, the following estimates provide a general overview of anticipated expenses. A total of 5 – 7 custom hawk huts are expected to be built. Additional enrichment items—such as large wooden ladders, standing perches, and any other custom requests from the Orange County Bird of Prey Center—will vary in cost based on materials and design. In addition to final items built, funds will also be used to cover essential setup materials, including tables, tools, nails, saws, brackets, and further necessary construction supplies. We will also need to rent a Uhaul to transport all built items to the OCBPC - as we did last year when taking them to the California Wildlife Center. Compensation will be provided for the Frost Fund enrichment architect ’ s time in planning, instructing, and leading the build. Lastly, we hope to provide light refreshments and snacks for all volunteers participating in the build as a gesture of appreciation and to ensure everyone stays hydrated and happy! Thank you for your consideration.











